



Southwestern Ohio Educational  
Purchasing Council

*Celebrating  
30 Years of Service*

[www.epc-online.org](http://www.epc-online.org)

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**Ken S. Swink**  
Director  
[ep\\_director@mdeca.org](mailto:ep_director@mdeca.org)

TO: EPC Representatives  
FROM: Ken Swink, Director  
DATE: September 23, 2008

**Steffney A. O'Bryan**  
Purchasing Specialist  
[ep\\_finance@mdeca.org](mailto:ep_finance@mdeca.org)

RE: Minutes of September 9, 2008

**Barbara Coriell**  
Benefit Plan Administrator  
[ep\\_benefits1@mdeca.org](mailto:ep_benefits1@mdeca.org)

The Southwestern Ohio Educational Purchasing Council met at its regular meeting on September 9, 2008 at 1:00 p.m. at Aullwood Audubon Center, 1000 Aullwood Road, Dayton, Ohio.

**MEMBERS PRESENT:** **Champaign County:** Linda Harr, West Liberty Salem; **Clark County:** Steve Graham, County Office; Wayne Leis, Clark Shawnee; Rick Broderick, Northeastern; Anthony Fraley, Springfield Clark CTC; Mike Lucas, Tecumseh; **Clinton County:** Kyle Lewis, Clinton MR/DD, Gary West, East Clinton; Ed Blohm, Wilmington; **Darke County:** Jim Atchley, Ansonia; Joe Scholler, Arcanum Butler; David Gray, Franklin Monroe; Jon McGreevey, Greenville; Tony Thomas, Tri Village; David Vail, Versailles; **Greene County:** Gary Sattler, Jim Bowen, Don Hensley, Beaver creek; Ed Gibbons, Fairborn; Julie Gibson, Greeneview; Kevin Liming, Sugar creek; Bryan Shirey, Xenia; **Logan County:** Bill Badenhop, Bellefontaine; **Mercer County:** Kurt Wendel, Fort Recovery; **Miami County:** Bob Hoover, Bethel; Randy Earl, Covington; John Decker, County Office; Pat McBride, Newton; Tim Reed, Piqua; Alan Lange, Riverside of Miami Co; Pat Gibson, Upper Valley JVS; **Montgomery County:** Terry Bissett, Brookville; Kevin Ferguson, Huber Heights; Ken Lackey, Kettering; Kevin Lacey, Miami Valley CTC; Buddy Coffey, County Office; Robert McClintock, Northmont; Clarence Jarboe, Northridge; John R. Smith, Trotwood Madison; Sherry Parr, Valley View; Chuck Stewart, Vandalia Butler; **Preble County:** Brad Neavin, Eaton; Brian Smith, National Trail; **Warren County:** Wayne Maxie, Jerry Ellender, Carlisle; **EPC:** Ken Swink, Barbara Coriell, Steffney O'Bryan, Robin Houston.

**Committee List & Purchasing Calendar:** The EPC Committee List, which contains a listing of the Executive Board and all members of each EPC Committee, along with the Purchasing Calendar for 2008-09 school year was distributed for information. The EPC committees are in need of members. Joining most committees involves only a commitment of 1-2 meetings per year. Anyone who is interested in joining a committee or knows someone from their district who would like to join should contact the EPC Offices.

### COMMITTEE REPORTS

**2009-1. Audio Visual** – Robert McClintock reported that the committee met September 4<sup>th</sup> to prepare a recommendation for audio visual equipment. The following vendors were recommended for approval: Avi-Spl, B & H Photo Video, Camcor, City Animation, Cousin's Video, CDW, Dayton Cincinnati Technology, GBC, Highsmith, Industrial Video, Jimmy Rea Electronics, Long's Electronics, Schoolhouse Electronics, SmartEd Services, Troxell Communications, Tri-State Audio Visual and VSA Inc. Motion by Chuck Stewart, seconded by Randy Earl, to accept the vendor recommendations. Motion carried. Catalogs will be distributed at the November membership meeting.

**Classroom Supplies** – Steffney O'Bryan reported that the committee will be meeting October 10<sup>th</sup> to review quotes and prepare recommendations. Recommendations for vendor approval will be made at the November meeting. Current pricing has been extended through October 31, 2008. With this extension, districts can order supplies year round. The spreadsheet and other Classroom Supply ordering information can be found on the EPC Website at [www.epc-online.org/products/classroomsupplies.htm](http://www.epc-online.org/products/classroomsupplies.htm).

**Custodial Supplies** – No report.

**Fine Paper** – Ken Swink stated paper pricing from Sterling Paper and Xpedx has been extended through September. Pricing is available on the EPC website at [www.epc-online.org/products/paper.htm](http://www.epc-online.org/products/paper.htm).

**Food Service** – Ken Swink reported that the committee met June 20<sup>th</sup> to review and approve quotations for Food, Paper/Plastics, Small Wares, Bakery, Dairy & Ice Cream. Pricing for these areas are available on the EPC Website at [www.epc-online.org/FoodService.htm](http://www.epc-online.org/FoodService.htm).

**Insurances** – Barbara Coriell reported renewal rates for Anthem, UHC, Delta Dental and VSP. A summary sheet was distributed to the membership to explain these rates. Barbara also reminded the membership that the EPC will assist with Flu Shot costs for our school districts. The EPC will pay \$15 per employee for the cost of these shots. Contact the EPC Benefits Office for more information.

**Liability Insurance** – Pat Gibson reported that last year the program gave \$100,000 in dividend funds back to districts involved in the program and premiums have fallen in each of the last five consecutive years. This year we added 6 new districts to the program.

**Transportation** - Ken Swink reviewed the School Bus Purchasing Calendar for the 2008-09 school year. The legal advertisement for the intention of receiving bus bids will be in the Dayton Daily Newspaper this Friday, September 12<sup>th</sup> and the following Friday, September 19<sup>th</sup>. The EPC will be meeting with bus vendors on October 2<sup>nd</sup> to discuss the bid process.

Drug and Alcohol Testing pricing has been extended through July 2009. Pricing, location listings and hours of operation are available on the EPC Website at [www.epc-online.org/products/drugalcohol.htm](http://www.epc-online.org/products/drugalcohol.htm).

**Utilities** – Ken Swink reported that he has met with DP&L and discussed new Ohio standards that DP&L will be required to comply with over the next 12 years. Green technology must be used for at least 20% of their resources. At this time, it is 99% coal. These requirements will be phased in over the next few years. DP&L is hoping to share with us their upcoming plans and how this will affect our districts in terms of costs after the requirements have been finalized after October 1<sup>st</sup>.

Ken Swink also reported that the earlier projected 35% increase in natural gas costs are now at 15% more than last winter. The Ohio School Consortium, of which the EPC participates and has one vote on the 9 member committee, has put in place hedges that will now keep the natural gas budgets flat over the next 6 years through May 2014. The EPC surveyed its members last year and over 80% of the responses favored putting in place a long-term flat budget. The Ohio School Consortium Committee voted unanimously to put this strategy in place as severe volatility continues to affect the natural gas market.

**Worker's Compensation** – Barbara Coriell reported that the Group Rating open enrollment period is now complete. Seven new districts have joined the EPC pool. Group Rating invoices will be going out in October. The Workers Compensation University will be held September 18<sup>th</sup> at the Dayton Convention center. More information can be found at [www.ohiobwc.com](http://www.ohiobwc.com).

### **DIRECTOR'S REPORT**

**Financial Report** - Steffney O'Bryan distributed and reviewed the financial summary of the general operating fund. The balance of the General Fund as of August 31, 2008 was \$482,841.93.

**District Survey & Volume Report** - District Survey Forms and Volume Report Forms were distributed. Forms should be filled out and returned to the EPC as soon as possible. Forms may be faxed, mailed or districts can choose to fill out automated forms on the EPC Website at: [www.epc-online.org](http://www.epc-online.org) . All information is used to update our Member Directory.

**AEPA** – Ken Swink stated there will be an AEPA Meeting in December. AEPA brochures may be viewed on the EPC Website at [www.epc-online.org/products/AEPA.htm](http://www.epc-online.org/products/AEPA.htm) .

**Vendor Fair** - The Nineteenth Annual EPC Vendor Fair will be held Wednesday, September 24, 2008 at Hara Arena. There will be many interesting vendor booths and several seminars this year. A list of vendors that have signed up to participate so far was distributed. A list of the meetings and seminars can be found online at the EPC Website.

### **New/Old Business**

**Radon Testing** – Ken Swink reported that the Radon Testing seminar held in August was a great success with 49 attendees. The EPC has obtained reduced pricing from Aircheck for Radon Testing kits for EPC Districts. The cost will be \$4/each if you will be using a PDA handheld device or their spreadsheet and \$4.50 without. These prices include the cost of reports/results. The EPC will e-mail out information to EPC Representatives and those who attended the seminar with pricing and contact information to purchase these kits.

Meeting adjourned at 2:07 p.m.

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EPC Chairperson

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Financial Officer