



Southwestern Ohio Educational  
Purchasing Council

303 Corporate Center Dr., Suite 208  
Vandalia, OH 45377-1171

Phone: 937.890.3725  
Fax: 937.264.8568

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TO: EPC Representatives

Ken S. Swink

Director

[Hep\\_director@mdeca.org](mailto:Hep_director@mdeca.org)

FROM: Ken Swink, Director

DATE: September 14, 2009

Steffney A. O'Bryan

Purchasing Specialist

[Hep\\_finance@mdeca.org](mailto:Hep_finance@mdeca.org)

RE: Minutes of September 8, 2009

The Southwestern Ohio Educational Purchasing Council met at its regular meeting on September 8, 2009 at 1:00 p.m. at Aullwood Audubon Center, 1000 Aullwood Road, Dayton, Ohio.

Barbara Coriell CEBS

Benefit Plan Administrator

[Hep\\_benefits1@mdeca.org](mailto:Hep_benefits1@mdeca.org)

**MEMBERS PRESENT:** **Champaign County:** Robert Huelsman, Urbana; Steve Godwin, West Liberty Salem; **Clark County:** Steve Graham, County Office; Wayne Leis, Clark Shawnee; Rick Broderick, Dee Dee Schneider, Northeastern; Anthony Fraley, Springfield Clark CTC; Mike Lucas, Tecumseh; **Clinton County:** Kyle Lewis, Clinton DD; Mike Sander, Clinton Massie; Gary West, East Clinton; Bob Dalton, Southern Ohio ESC; Curt Bone, Wilmington; **Darke County:** Jim Atchley, Ansonia; Joe Scholler, Arcanum Butler; Mike Gray, County Office; Tonya Brooks, Darke DD; David Gray, Franklin Monroe; Jon McGreevey, Greenville; Tony Thomas, Tri Village; David Vail, Versailles; **Greene County:** Todd Scott, Jim Bowen, Beaver creek; Patricia Michalski, Cedar Cliff; Ed Gibbons, Fairborn; Joe Parrish, Greeneview; Kevin Liming, Sugar creek; Jeff Lewis, Xenia; **Logan County:** Bill Badenhop, Bellefontaine; **Mercer County:** Kurt Wendel, Fort Recovery; **Miami County:** Bob Hoover, Bethel; Dawnna Cron, Bradford; Alan Lange, Riverside of Miami Co; John Kronour, Tipp City; Pat Gibson, Upper Valley JVS; **Montgomery County:** Terry Bissett, Brookville; Bob Yux, Centerville; Linda Barnett, Huber Heights, Chris Frame, Richard Gates, Jefferson; Ken Lackey, Kettering; Scott Gilbert, Angie Arnett, Miamisburg; Kevin Lacey, Miami Valley CTC; Robert McClintock, Northmont; John R. Smith, Trotwood Madison; Chuck Stewart, Vandalia Butler; **Pleble County:** Carl Walter, Tri County North; Michael Dixon, Twin Valley; **EPC:** Ken Swink, Barbara Coriell, Steffney O'Bryan, Robin Houston.

**Presentation** – Pat Williams and Bob Butts of Hunter Consulting gave a brief presentation on the Workers Compensation program.

**Committee List & Purchasing Calendar:** The EPC Committee List, which contains a listing of the Executive Board and all members of each EPC Committee, along with the Purchasing Calendar for 2009-10 school year was distributed for information. The EPC committees are in need of members. Joining most committees involves only a commitment of 1-2 meetings per year. Anyone who is interested in joining a committee or knows someone from their district who would like to join should [contact the EPC Offices](#).

**2010-01. APPROVAL OF MINUTES:** Motion of John Kronour, seconded by Bob Dalton, that the minutes of [June 9, 2009](#) be approved as mailed. Motion carried.

## COMMITTEE REPORTS

**2010-2. Audio Visual** – Robert McClintock reported that the committee met to prepare a recommendation for audio visual equipment. The following vendors were recommended for approval: B & H Photo Video, Camcor, GBC, Long's Electronics, Schoolhouse Electronics, SmartEd Services and VSA Inc. Motion by David Gray, seconded by John Smith, to accept the vendor recommendations. Motion carried. Catalogs were distributed. Additional copies can be obtained by contacting the EPC Office. An interactive catalog is available on the EPC website at [www.epc-online.org/products/audio.htm](http://www.epc-online.org/products/audio.htm)

**Classroom Supplies** – Steffney O'Bryan reported that the Classroom Supply calendar will be changing. A price extension has been requested by current vendors through January 31, 2010. A few items have been discontinued and removed from the bid. The new pricing period will then begin February 1, 2010. To view current pricing go to the EPC website at: [www.epc-online.org/products/classroomsupplies.htm](http://www.epc-online.org/products/classroomsupplies.htm)

**Custodial Supplies** – Wayne Leis reported that the committee will be meeting in January.

**Fine Paper** – Ken Swink stated paper pricing from Sterling Paper and Xpedx has been extended through September. Sterling Paper has lowered their price on Boise X9000 to \$27.25 and Xpedx is offering their Vector Laser Bond at \$27.20. Sterling Paper also offers an additional 2% discount if paid within 30 days. Pricing is available on the EPC website at [www.epc-online.org/products/paper.htm](http://www.epc-online.org/products/paper.htm).

**2010-3. Food Service** – Ken Swink reported that the committee met to review and approve quotations for Food, Paper/Plastics, Small Wares, Bakery, Dairy & Ice Cream. Motion by John Kronour, seconded by Dawnna Cron, to accept the vendor recommendations. Pricing for these areas are available on the EPC Website at [www.epc-online.org/FoodService.htm](http://www.epc-online.org/FoodService.htm).

**Insurances** – Barbara Coriell reported that rate renewals are as follows: Anthem +8.2%, UHC +3.9%, Delta Dental – No Change, renew at current rates and VSP Vision +6.4%. Additional information regarding these rates and the School Employees Healthcare Board's 4 Best Practices Requirements were distributed in a packet to the membership for review.

**Liability Insurance** – Pat Gibson stated that the EPC Liability, Fleet and Property Insurance districts received their renewals July 1<sup>st</sup>. The total renewal premium is down by an average of 1% from last year's renewal. Six additional districts have joined the LFP pool bringing the total number of participating districts to 44. The LFP committee will be meeting October 5<sup>th</sup>.

**2010-4. Transportation** - Ken Swink reviewed the [School Bus Purchasing Calendar](#) for the 2009-10 school year. The legal advertisement for the intention of receiving bus bids will be in the Dayton Daily Newspaper this Friday, September 11<sup>th</sup> and the following Friday, September 18<sup>th</sup>. The EPC will be meeting with bus vendors on October 6<sup>th</sup> to discuss the bid process.

Drug and Alcohol Testing pricing has been extended through July 2010. Motion by John Smith, seconded by Terry Bissett, to accept the pricing extension. Pricing, location listings and hours of operation are available on the EPC Website at [www.epc-online.org/products/drugalcohol.htm](http://www.epc-online.org/products/drugalcohol.htm).

**Utilities** – Ken Swink stated that DPL Energy is offering a 6% discount on all generation and transmission charges through 2012 for EPC member districts. Program specifics and the timeline was distributed for information.

**Worker's Compensation** – No Report from Barbara Coriell. Update was provided by Hunter Consulting at beginning of meeting.

### **DIRECTOR'S REPORT**

**Financial Report** - Steffney O'Bryan distributed and reviewed the financial summary of the general operating fund. The balance of the General Fund as of August 31, 2009 was \$491,345.05.

**District Survey & Volume Report** - [District Survey Forms](#) and [Volume Report Forms](#) were distributed. Forms may be faxed, mailed or districts can choose to fill out automated forms on the EPC Website at: [www.epc-online.org](http://www.epc-online.org) . All information is used to update our Member Directory.

**AEPA** – Ken Swink stated there will be an AEPA Meeting in December. AEPA brochures may be viewed on the EPC Website at [www.epc-online.org/products/AEPA.htm](http://www.epc-online.org/products/AEPA.htm) .

**Vendor Fair** - The Twentieth Annual EPC Vendor Fair will be held Wednesday, September 30, 2009 at Hara Arena. There will be many interesting vendor booths and several seminars this year. A list of vendors that have signed up to participate so far was distributed. A list of the meetings and seminars may be viewed on the EPC Website at [www.epc-online.org/VendorFairPage.htm](http://www.epc-online.org/VendorFairPage.htm)

Meeting adjourned at 1:30 p.m.

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EPC Chairperson

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Financial Officer