



Southwestern Ohio Educational  
Purchasing Council

*Celebrating  
30 Years of Service*

[www.epc-online.org](http://www.epc-online.org)

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**Ken S. Swink**  
Director  
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TO: EPC Representatives

FROM: Ken Swink, Director

DATE: December 15, 2008

**Steffney A. O'Bryan**  
Purchasing Specialist  
[ep\\_finance@mdeca.org](mailto:ep_finance@mdeca.org)

RE: Minutes of December 9, 2008

**Barbara Coriell**  
Benefit Plan Administrator  
[ep\\_benefits1@mdeca.org](mailto:ep_benefits1@mdeca.org)

The Southwestern Ohio Educational Purchasing Council met at its regular meeting on December 9, 2008 at 1:00 p.m. at Aullwood Audubon Center, 1000 Aullwood Road, Dayton, Ohio.

**MEMBERS PRESENT:** **Champaign County:** Bob Huelsman, Urbana; Dale King, West Liberty Salem; **Clark County:** Steve Graham, County Office; Wayne Leis, Clark Shawnee; Michael Whitfield, Greer Young, Springfield; Anthony Fraley, Springfield Clark CTC; Mike Lucas, Tecumseh; **Clinton County:** Bob Dalton, Southern Ohio ESC; Curt Bone, Wilmington; **Darke County:** Joe Scholler, Arcanum Butler; Mike Gray, County Office; David Gray, Franklin Monroe; Tony Thomas, Tri Village; David Vail, Versailles; **Greene County:** Ed Gibbons, Fairborn; Kevin Liming, Sugarcreek; Bryan Shirey, Xenia; **Logan County:** Bill Badenhop, Bellefontaine; **Mercer County:** Kurt Wendel, Fort Recovery; **Miami County:** Dawnna Cron, Bradford; Randy Earl, Covington; John Decker, County Office; Todd Rappold, Miami East; Chris Johnson, Milton Union; Alan Lange, Riverside of Miami Co; John Kronour, Tipp City; Pat Gibson, Upper Valley JVS; **Montgomery County:** Terry Bissett, Brookville; Bob Yux, Centerville; Bobby J. Smith, Dayton; Kevin Ferguson, Huber Heights; Kevin Lacey, Miami Valley CTC; Robert McClintock, Northmont; John Smith, Trotwood Madison; Sherry Parr, Valley View; Chuck Stewart, Vandalia Butler; **Preble County:** Brian Smith, National Trail; Kevin Turner, County Office; Carl Walter, Tri County North; **Shelby County:** Maureen Scott; Jackson Center; Heather Neer, County Office; **Warren County:** Jerry Ellender, Wayne Maxie, Carlisle; **EPC:** Ken Swink, Steffney O'Bryan, Barbara Coriell, Sue Hartenstein, Robin Houston.

**Presentation** – Robert Stallman of DP&L gave a brief update on DP&L’s plan that is now before the Commission to comply with new green and renewable generation requirements and how this will affect our school districts.

**Presentation** – Bob Williams of Alere gave a presentation on Specialty Networks, Disease Management and Wellness programs for EPC Districts.

**2009-4. APPROVAL OF MINUTES:** Motion of Randy Earl, seconded by Terry Bissett, that the minutes of November 4, 2008 be approved as mailed. Motion carried.

### COMMITTEE REPORTS

**Audio Visual** – Bob McClintock reported that 2008-2009 Media and Technology Guide may be obtained by contacting the EPC at 937-890-3725 or you can view the interactive catalog on the EPC Website at [www.epc-online.org/products/audio.htm](http://www.epc-online.org/products/audio.htm).

**Classroom Supplies** – Steffney O'Bryan reported that training is available for this new ordering process and can be completed in approximately 45 minutes to an hour. Please call the EPC Office at (937) 890-3725 to schedule a date for Steffney to visit your district. The spreadsheet and other Classroom Supply ordering information can be found at [www.epc-online.org/products/classroomsupplies.htm](http://www.epc-online.org/products/classroomsupplies.htm).

**Custodial Supplies** – Steffney O'Bryan reported that the committee will be meeting soon to begin the next custodial bid cycle.

**Fine Paper** – Ken Swink stated paper pricing from Sterling Paper and Xpedx has been extended through December. Pricing is available on the EPC website at [www.epc-online.org/products/paper.htm](http://www.epc-online.org/products/paper.htm).

**Food Service** – Ken Swink reported that the EPC/MEC Federal Commodity Program will be having their Food Show on January 13<sup>th</sup> at the Aladdin Temple in Columbus. Ken also stated that Gordon Food Service has submitted price increases on some items. Most of these increases are for paper/plastic type items and will be effective January 2009. A complete list of changes will be e-mailed to all food service directors.

**Insurances** – Barbara Coriell reported that 46 districts participated in the EPC Flu Shot program. A Benelogic Update seminar was held at the Miami Co ESC on December 2<sup>nd</sup> and an additional Benelogic seminar will be held at the Montgomery Co ESC on December 11<sup>th</sup>.

The Human Resources section of the EPC Website has been updated and several new things have been added. Among these new items are the 4 Best Practice Standards: Specialty Networks, Disease Management Programs, Wellness Programs and Dependent Eligibility Audits. Go to [www.epc-online.org/HRnew.htm](http://www.epc-online.org/HRnew.htm) to view these documents.

**Liability Insurance** – Pat Gibson stated that the EPC Liability, Fleet and Property Insurance districts met at Aullwood on December 5<sup>th</sup> to discuss renewals. Any district wishing to receive a quote should call the EPC office.

**Transportation** - Ken Swink reported that the current bus bid pricing is firm through January 12, 2009. Any district that would like to purchase after this date can contact the vendor directly and ask for an extension of the October 30, 2008 bid pricing. Busses ordered after April 1<sup>st</sup> are likely to require new emissions standards and pricing.

**Utilities** – Howard Petricoff and Ken Swink have been negotiating a new 5-year contract with Vectren for delivery pricing. The new rate proposed is \$1.52 per Mcf, which is a better rate for about 270 of our meters than the new Vectren standard tariff rate which was recently approved by the PUCO. The remaining 40 meters in the Program appear to benefit from the new Vectren Rate 345 and Howard plans to address this issue in a letter to districts with these meters in order to obtain the best pricing for every meter in the Program. Howard should have this letter out right after the first of the year.

**Worker's Compensation** – Barbara Coriell reported that the BWC is requiring 8 hours of safety training. The EPC will be hosting safety education seminars in the food service and maintenance areas in 2009.

## **DIRECTOR'S REPORT**

**Financial Report** – Ken Swink distributed and reviewed the financial summary of the general operating fund. The balance of the General Fund as of November 30, 2008 was \$482,655.86.

**AEPA** – Ken Swink reported that you can now view AEPA Copier pricing and price comparisons on the EPC Website. Ken also demonstrated the ease of viewing vendors such as CDW-G; by clicking on the CDW-G Vendor link you go directly to their website and are automatically viewing their special pricing. All AEPA vendors and services may be viewed on the EPC Website at [www.epc-online.org/products/AEPA.htm](http://www.epc-online.org/products/AEPA.htm) .

### **New/Old Business**

**Transportation Supply Survey** – Ken Swink distributed a survey to assist in simplifying the upcoming Transportation Supply Bid. Surveys can be completed online at [www.epc-online.org/TransportationSurvey.htm](http://www.epc-online.org/TransportationSurvey.htm).

**Emergency Contact Form** - Ken Swink reported that the EPC is still collecting Emergency Contact names and phone numbers from each of their member districts. The purpose of requesting this data is so that we may reach your district to convey vital communications. For example, after the windstorm in September, many districts were without electricity. DP&L needed to be in contact with key employees of these districts to convey pertinent information. You can complete this requested information online at [www.epc-online.org](http://www.epc-online.org) . A presentation from DP&L on the storm restoration can also be viewed on the EPC Website under the “What’s New” section.

**White Boards** – A drawing was held for all districts interested in receiving a free sample White Board Slapstick that was donated by Tim Hasty of Romo Durable Graphics. The winner from our drawing was Mr. Kurt Wendel of Fort Recovery Local Schools. Any districts that would like more information on this product can contact Mr. Hasty at 614-879-9402 or by e-mail at [thasty@romoinc.com](mailto:thasty@romoinc.com).

Meeting adjourned at 2:05 p.m.

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EPC Chairperson

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Financial Officer