



Southwestern Ohio Educational  
Purchasing Council

*Celebrating  
30 Years of Service*

[www.epc-online.org](http://www.epc-online.org)

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**Ken S. Swink**  
Director  
[ep\\_director@mdeca.org](mailto:ep_director@mdeca.org)

TO: EPC Representatives

FROM: Ken Swink, Director

DATE: December 12, 2007

**Steffney A. O'Bryan**  
Purchasing Specialist  
[ep\\_finance@mdeca.org](mailto:ep_finance@mdeca.org)

RE: Minutes of December 11, 2007

The Southwestern Ohio Educational Purchasing Council met at its regular meeting on December 11, 2007 at 1:00 p.m. at the Dayton Airport Hotel, 3330 Terminal Drive, Vandalia, Ohio.

**Barbara Coriell**  
Benefit Plan Administrator  
[ep\\_benefits1@mdeca.org](mailto:ep_benefits1@mdeca.org)

**MEMBERS PRESENT:** **Adams County:** Eric Meredith, Adams Co/Ohio Valley; **Champaign County:** Dale King, West Liberty Salem; **Clark County:** Wayne Leis, Clark Shawnee; Denise Robinson, Northeastern; Greer Young, Springfield; Anthony Fraley, Springfield Clark JVS; Mike Lucas, Tecumseh; **Clinton County:** Curt Bone, Wilmington; **Darke County:** Jim Atchley, Ansonia; Mike Gray, County Office; David Gray, Franklin Monroe; Jon McGreevey, Greenville; Dr. Joe Scholler, Mississinawa; Tom Doseck, Versailles; **Greene County:** Gary Sattler, Beavercreek; Ed Gibbons, Fairborn; Bryan Shirey, Xenia; **Mercer County:** Kurt Wendel, Fort Recovery; **Miami County:** Kevin Turner, Karen Newman, Bethel; Dawnna Cron, Bradford; Randy Earl, Covington; John Decker, County Office; Todd Rappold, Miami East; Chris Johnson, Milton Union; Tim Reed, Piqua; John Kronour, Tipp City; **Montgomery County:** Terry Bissett, Brookville; Bobby J. Smith, Janice Allen, Dayton; Kevin Ferguson, Huber Heights; Norris Brown, Jefferson; Ken Lackey, Kettering; Tom Zsembik, Mad River; Ron Moore, New Lebanon; Bob McClintock, Northmont; John Smith, Trotwood Madison; Chuck Stewart, Vandalia Butler; **Preble County:** Brian Smith, National Trail; Jon Smith, County Office; Carl Walter, William Derringer, Tri County North; **Warren County:** Wayne Maxie, Carlisle; Steve Waldmann, Kings; Mark Upton, County Office; **EPC:** Ken Swink, Barbara Coriell, Steffney O'Bryan, Robin Houston.

**2008-6 APPROVAL OF MINUTES:** Motion of John Kronour, seconded by Wayne Leis, that the minutes of November 6, 2007 be approved as mailed. Motion carried.

## COMMITTEE REPORTS

**Audio Visual** – No Report.

**Classroom Supplies** – Steffney O'Bryan reported that the ordering process using the new Excel format is going well. Training is available for this new ordering process and can be completed in around an hour. Please call the EPC Office at (937) 890-3725 to schedule a date for Steffney to visit your district. The spreadsheet and other Classroom Supply ordering information can be found on the EPC Website at [www.epc-online.org/products/classroomsupplies.htm](http://www.epc-online.org/products/classroomsupplies.htm). The pricing cycle is from November 1, 2007 through May 15, 2008 with a possible extension of prices through October 2008.

**Custodial Supplies** – Steffney O’Bryan reported that the committee will be meeting on December 19<sup>th</sup> to prepare bid specifications. Current custodial supply pricing is on the website at <http://www.epc-online.org/products/custodialsupplies.htm> . If there are any items your district would like to see added to our bid, please contact the EPC Office.

**Fine Paper** – Ken Swink stated that paper pricing has been extended without change through December 31<sup>st</sup>. Pricing from Sterling Paper and Xpedx is available on the [EPC website](#).

**Food Service** – Ken Swink reported that the EPC/MEC Federal Commodity Program will be having their Food Show on January 15<sup>th</sup> at the Aladdin Temple in Columbus. The program has grown to 203 school districts state wide.

**Insurances** – Barbara Coriell updated the membership on the recent Delta Dental transition. In-Network dentist now make up 83% of dollars spent with Delta Dental and 85% of services are provided in-network after four months with the Delta Dental Plan. Barbara also reported that a change in life insurance carriers from Metropolitan to Fort Dearborn Life has taken place as a result of CoreSource going out to bid on life insurance.

Barbara also updated the membership on the ‘Benelogic,’ on-line enrollment program. District data is being gathered via phone in order to set-up Benefit Class Codes for full-time and part-time employees. Once the on-line registration is active, current employees will be encouraged to review their data and correct any inaccuracies in their information, especially in the area of eligible dependents.

**Liability Insurance** – Ken Swink reported that the EPC Liability, Fleet and Property Insurance districts met at the Dayton Airport Hotel on December 5th. A sample public records policy that was provided by Attorney Nick Sabashi at the meeting is in today’s general membership meeting packet.

**Transportation** - Ken Swink reported that the committee will be working via e-mail to prepare bid specifications to go out in January for transportation supplies. Current supply pricing is on the website at <http://www.epc-online.org/products/transportationsupplies.htm>. If there are any items your district would like to see added to the bid, please contact the EPC Office.

A bus fuel survey was distributed to the membership. Surveys can be returned by mail or faxed to the EPC at 937-264-8568.

**Utilities** – Ken stated that new contracts with Energy USA have been negotiated even though current contracts had not expired. New longer term contract provide for a lower basis cost and the ability to purchase gas further into the future. All forms can be obtained on the [EPC Website](#) and should be returned to the EPC by January 1<sup>st</sup>.

A Natural Gas Opinion survey was distributed to determine if the EPC Natural Gas Program should focus on having a long term flat budget or an emphasis on beating the utility price. Surveys can be faxed to the EPC at 937-264-8568.

**Worker’s Compensation** – Barbara Coriell reported that MCO open enrollment will be coming up in May. Districts may choose to do nothing and stay with Corvel. The BWC Safety Congress will be April 1<sup>st</sup> -3<sup>rd</sup> in Columbus. Go to [www.ohiobwc.com](http://www.ohiobwc.com) for more information.

### **DIRECTOR'S REPORT**

**Financial Report** - Steffney O'Bryan distributed and reviewed the financial summary of the general operating fund. The balance of the General Fund as of November 30, 2007 was \$470,083.27.

**Asbestos Training** - Registration forms for Asbestos Seminars were distributed. There will be an Operations & Maintenance Refresher class at the EPC Offices on January 22, 2008 at 8:00 a.m. Forms can be faxed back to the EPC office at 937-264-8568.

**AEPA** – Ken Swink stated that there will be an OCEPC State meeting in January to review and approve AEPA bids. Information will be distributed to the membership in February.

Meeting adjourned at 1:40 p.m.

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EPC Chairperson

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Financial Officer